

# Appendix 2 - Quarter 2 budget report

## Chief Executive

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £	
Employees	285,069	345,191	(60,122)	1
Transport	0	30	(30)	
Supplies & Services	9,460	8,794	666	
<b>TOTAL</b>	<b>294,529</b>	<b>354,015</b>	<b>(59,486)</b>	

1) Adverse variance caused by transitional arrangements for Borough Solicitor's post prior to restructure.

## People Culture and Performan

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £	
Employees	210,488	210,488	0	
Supplies & Services	62,472	61,730	742	
Payments to Third Parties	155,097	122,303	32,794	2
Income	0	(1,000)	1,000	
<b>TOTAL</b>	<b>428,057</b>	<b>393,521</b>	<b>34,536</b>	

2) Savings due to 4 vacant Apprenticeship posts.

## Transformation

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £	
Employees	885,128	860,928	24,200	3
Transport	0	34	(34)	
Supplies & Services	138,747	132,065	6,682	
Payments to Third Parties	67,000	70,100	(3,100)	
Income	(2,400)	(2,400)	0	
<b>TOTAL</b>	<b>1,088,475</b>	<b>1,060,727</b>	<b>27,748</b>	

3) Savings on various posts in Customer Services & Communications.

## Executive Director of Place

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £	
Employees	118,997	59,454	59,543	4
Supplies & Services	90	2,515	(2,425)	
<b>TOTAL</b>	<b>119,087</b>	<b>61,969</b>	<b>57,118</b>	

4) Favourable variance is due to this post being vacant for the first half of the year.

## Communities

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £	
Employees	2,282,530	2,241,604	40,926	5
Premises	55,710	45,554	10,156	6
Transport	0	595	(595)	
Supplies & Services	254,126	254,978	(852)	
Payments to Third Parties	6,700,534	6,747,826	(47,292)	7
Ringfenced Projects and Funding	0	45,089	(45,089)	8
Income	(2,834,940)	(2,800,431)	(34,509)	9

<b>TOTAL</b>	<b>6,457,960</b>	<b>6,535,215</b>	<b>(77,255)</b>
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5) Savings due to vacant posts within Community & Economic Development and within Housing Services, in addition to this there is a resource saving from the cessation of the trade waste service. This saving has been reduced by the Flood Risk Engineer post which is currently

6) Reduction in utility costs at the tourist information centres.

7) Adverse variance of £47k is mainly due to the following: MRF gate fee is £233k overbudget, this is due to an increase in the rate per tonne which is affected by the declining value of materials and increase in energy prices, the rate has increased from £38 to £69 per tonne, a one off charge was also incurred for additional power. This adverse variance is reduced by a saving of £82k from ceasing the trade waste service in December and £128k saving in running costs for the Swindon

8) £52.5k asylum seekers grant to be transferred to reserves as no expenditure anticipated this year. £189k of housing benefits, associated with emergency accommodation, cannot be reclaimed as housing subsidy, this can be partially funded from the homelessness prevention grant but the remainder will need to be funded from the general fund or reserves.

9) Adverse variance of £35k is mainly due to the loss of income from the cessation of the trade waste service of £138k, this has been reduced by the increased income generated from licensing

### Planning

	<b>Full Year Budget</b>	<b>Projected Outturn</b>	<b>Savings / (Deficit)</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	
Employees	1,679,866	1,838,866	(159,000)	10
Transport	1,239	523	716	
Supplies & Services	101,857	156,717	(54,860)	11
Payments to Third Parties	257,000	259,159	(2,159)	
Central Recharges	10,000	10,000	0	
Ringfenced Projects and Funding	220,000	220,000	0	
Income	(1,300,624)	(1,347,761)	47,137	12
<b>TOTAL</b>	<b>969,338</b>	<b>1,137,504</b>	<b>(168,166)</b>	

10) Additional expenditure incurred through transitional arrangements for new management structure. In addition, cost being incurred for additional staff to meet PPA requirements which is

11) Projected overspend due to higher than anticipated refunds of planning fees.

12) Favourable variance due to higher than target income from planning performance agreements but this saving has been used to fund the increase in employment costs.

### Executive Director of Resources

	<b>Full Year Budget</b>	<b>Projected Outturn</b>	<b>Savings / (Deficit)</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	
Employees	126,038	134,030	(7,992)	
Supplies & Services	4,440	3,736	704	
Payments to Third Parties	111,439	111,439	0	
	<b>241,917</b>	<b>249,205</b>	<b>(7,288)</b>	

### Corporate Resources

	<b>Full Year Budget</b>	<b>Projected Outturn</b>	<b>Savings / (Deficit)</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	
Employees	2,145,300	2,041,595	103,705	13
Premises	642,100	691,795	(49,695)	14
Transport	68,240	47,240	21,000	15
Supplies & Services	852,764	847,102	5,662	
Payments to Third Parties	296,641	325,310	(28,669)	16
Transfer Payments - Benefits Serv	59,229	142,442	(83,213)	17
Income	(1,922,042)	(2,013,252)	91,210	18
<b>TOTAL</b>	<b>2,142,232</b>	<b>2,082,232</b>	<b>60,000</b>	

13) Three vacant posts in Democratic Services are expected to make a £78k saving. This is offset by some interim agency support.

£24k saving expected in Revenues & Benefits due to internal efficiencies and one post being

14) £10k of this variance is for expected YE expenditure to maintain the homeless properties - some of this cost will be recovered through the rental charges. £7k for maintaining the council offices and £33k on maintenance of other assests, roof repairs, fences, vandalism etc..

15) Predicted saving from decreased mileage claims across the council and the use of fleet cars

16) This overspend relates to additional costs incurred to provide Monitoring Officer role.

17) This £83k variance is due to under recovery of housing benefit subsidy.

18) Total variance across Revenues & Benefits, Democratic and Asset Management income is a surplus of £88k. This includes a £78k agreed reduction in the management fee paid by Tewkesbury Leisure Centre and £40k loss from empty office space vacated by Mole Valley.

Revenues have received £125k to administer a new grant support scheme. A policy has been approved. There are also a number of other small new burdens grants for Revenues and Benefits and Electoral Registrartions grants, £114k in total.

### Finance

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £
Employees	1,695,775	1,697,602	(1,827)
Supplies & Services	502,619	497,072	5,547
Payments to Third Parties	38,050	38,250	(200)
Income	(10,300)	(13,968)	3,668
<b>TOTAL</b>	<b>2,226,144</b>	<b>2,218,957</b>	<b>7,187</b>

### IT and Cyber

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £	
Employees	485,662	476,078	9,584	
Supplies & Services	422,768	384,340	38,428	20
Payments to Third Parties	8,250	8,269	(19)	
Income	0	(33)	33	
<b>TOTAL</b>	<b>916,680</b>	<b>868,654</b>	<b>48,026</b>	

20) £22k saving on equipment. Fewer purchases on laptops and hybrid meeting equipment lower cost than anticipated. High volume of laptops will be required in the future and therefore a large amount of this saving will be transferred to reserves at year end.

### One Legal

	Full Year Budget £	Projected Outturn £	Savings / (Deficit) £	
Employees	2,912,745	2,392,758	519,987	21
Transport	2,000	987	1,013	
Supplies & Services	113,235	115,597	(2,362)	
Payments to Third Parties	10,000	10,000	0	
Central Recharges	51,262	51,262	0	
Income	(2,710,617)	(2,212,887)	(497,730)	22
<b>TOTAL</b>	<b>378,625</b>	<b>357,717</b>	<b>20,908</b>	

21) There are currently 14 vacant posts in One Legal offset by a predicted annual costs of £339k for agency staff. Any year end surplus will be transferred to One Legal reserves.

22) Limited resources available to undertake additional work and increased internal demand from Partner Councils have had an impact on the ability to achieve the income targets. As a result, the actual income for 2023-24 is predicted to be below the budget as in previous years.